



# INFRASTRUCTURE, SAFETY AND GROWTH SCRUTINY COMMITTEE

15<sup>th</sup> March 2024.

Thursday, 21st March, 2024, 6.00 pm in Town Hall, Market Street, Tamworth

## SUPPLEMENT – ADDITIONAL DOCUMENTS

Further to the Agenda and Papers for the above meeting, previously circulated, please find attached the following further information, which was not available when the agenda was issued:

### Agenda No. Item

9. **Infrastructure Safety and Growth Scrutiny Annual Report** (Pages 3 - 16)  
*(Report of the Chair of Infrastructure, Safety and Growth Scrutiny Committee)*

Yours faithfully

A handwritten signature in black ink, appearing to be 'AJS', followed by a long horizontal line extending to the right.

Chief Executive

---

To Councillors: C Dean, B Clarke, R Claymore, J Harper, J Jones, B Price, R Pritchard, L Smith and P Turner.



## Infrastructure, Safety and Growth Scrutiny Committee

21<sup>st</sup> March 2024

### Report of the Chair

#### Draft Annual Report of the Infrastructure Safety & Growth Scrutiny Committee 2023-2024

##### Exempt Information

None.

##### Purpose

To provide the Committee with a draft of the Committee's Annual Report for 2023/24 (Appendix 2) together with a draft of the Introductory Report (Appendix 1) which will be presented to full Council in the 2024-2025 municipal year.

Following the Committee's consideration, the draft Annual Report will be updated and following the agreement of the Chair will be presented to full Council together with the Annual Reports for the other scrutiny committees and the Introductory Report.

##### Executive Summary

The draft Annual Report includes:

- the Committee's membership
- a Chair's overview
- the Committee's remit and function (Terms of Reference)
- an overview of regular activity undertaken by the Committee
- a spotlight on items considered
- a summary of working group activity
- a summary of recommendations made to Cabinet and responses received
- members' attendance
- Current Committee work plan

##### Recommendations

The Committee is requested to consider and comment on the draft Annual Report and Introductory Report and thereafter endorse the draft Annual Report and Introductory Report for submission to full Council, following agreement by the Chair of any final amendments and updates to reflect the final meeting of the 2023/2024 municipal year.

##### Resource Implications

None to note.

##### Report Author

Councillor C Dean

Chair of the Infrastructure Safety & Growth Scrutiny Committee

##### Appendices

Appendix 1 – draft Introductory Report  
Appendix 2 – draft Annual Report of the Committee

# Scrutiny Introductory Report – 2023-24

## What is scrutiny?

The term ‘scrutiny’ means ‘**examine carefully, rummage through odds and ends.**’ In the context of local government Scrutiny’s role is to research and examine policies and decisions to assess whether they could be improved or strengthened to deliver better services for residents and visitors to Tamworth. Scrutiny is often referred to as the Council’s ‘critical friend’, its purpose is to provide constructive criticism in order to continually seek improvements to services, secure better decisions and realise better outcomes.

Effective overview and scrutiny should:

- Provide constructive ‘critical friend’ challenge;
- Amplify the voices and concerns of the public;
- Be led by independent people who take responsibility for their role; and
- Drive improvement in public services.

Scrutiny committees cannot make decisions but can offer recommendations to cabinet and officers to be considered when making their decisions.

## What Scrutiny at Tamworth Council looks like?

There are three main overview and scrutiny committees and this year each Committee welcomed a new Chair. The Committees’ role is to hold the Executive to account and support the work of the Executive and the performance delivery of the Council as a whole. These are shown diagrammatically below:



### Health and Wellbeing Scrutiny

- Quarterly performance reports
- Leisure
- Voluntary Sector
- Non HRA Housing
- Disability Service
- Social Care
- Elderly and Vulnerable People Services



### Infrastructure Safety and Growth Scrutiny

- Infrastructure
- Education
- Employment/Inward Investment
- Town Centre
- Open Space and Play
- Public space protection orders



### Corporate Scrutiny

- Forward Plan
- Corporate Plan
- Major Council led projects
- Investment Strategy
- HRA Function
- Local Authority Trading Company’s activity and Performance



These lead to reports and recommendations which advise the Executive and the Council as a whole on its policies, budget and service delivery. Overview and scrutiny committees also monitor the decisions of the Executive.

Scrutiny Committees can 'call-in' a decision which has been made by the Executive but not yet implemented. This enables them to consider whether the decision is appropriate. They may recommend that the Executive reconsider the decision. They may also be consulted by the Executive or the Council on forthcoming decisions and the development of policy.

There is a further committee which meets up to twice a year; the Joint Budget Scrutiny Committee. That Committee's purpose is to consider the budget proposals being put forward by the Executive and make any comments or recommendations. The committee is made up of all non-Executive members of the Council/

The Council's Procedure Rules state that each of the three main Scrutiny Committees should meet at least 4 times a year. During 2023/2024 the Scrutiny Committee met an average of 8 times.

Within each Scrutiny committee there can be a number of focussed working groups. Each Committee has a work plan detailing the matters being considered by the committee and future items.

Each Scrutiny Committee decides its workplan for the upcoming year, however throughout the year further items can be added to the plan, this can be through items being identified from the forward plan or by the agreement of committee members.

### **Training for Members**

The Council provides induction and ongoing training which is open to all members. This covers areas to help familiarise Councillors with each service area / directorate of the Council, as well as training aimed to support Councillors in carrying out their roles on Committees; Planning, Licensing, Audit & Governance as well as Scrutiny training. As well as the Committee focussed training, training sessions are provided in person, or on TEAMS and in some cases, through online modules on safeguarding, equality & diversity, treasury management, and on the member code of conduct. Additionally, where specific topical areas are identified within the year further training and briefings are provided, as well as Councillors being sign-posted to support available through the Local Government Association.

This year the Council invested in Scrutiny training from the Centre for Governance and Scrutiny. Two sessions were run, one for Chairs and Vice-Chairs and one for Scrutiny Committee Members (non-committee Members were also invited to the training.)

A one stop portal is available to Councillors where key training and other resources can be found; known as 'Memberzone'

## The Annual Report of the Infrastructure, Safety and Growth Committee

**Chair – Councillor Carol Dean**

**Vice-Chair – Councillor Ben Price**



### **Membership**

Members (2022/23)	Appointed for municipal year	2023/24	Retirement from Committee
Carol Dean (Chair)	May 2023		
Ben Price (Vice Chair)	May 2023		
Ben Clarke	May 2023		
Lee Clarke	May 2023		November 2024
Rosemary Claymore	May 2023		
Tina Clements	May 2023		January 2024
John Harper	January 2024		
Jason Jones	May 2023		
Lewis Smith	November 2023		
Jeremy Oates	May 2023		January 2024
Paul Turner	January 2024		

## **Chair's Overview**

Welcome to the annual report of the Infrastructure, Safety and Growth Scrutiny Committee who met 8 times in the 2023/2024 municipal year.

This year has seen some changes to the Committee's membership, including the appointment of myself, Councillor Carol Dean as Chair and Council Ben Price as Vice-Chair.

I would like to take this opportunity to thank members of the Committee who retired from this Committee during the year, Councillors Lee Clarke, Tina Clements and Jeremy Oates.

During the past year, the Committee has had a varied area of focus which has included regular updates of the Future High Street Fund Project, as well as regular reviews of the dual stream recycling service.

Cabinet Members and Officers were invited to attend meetings of the Committee to provide information and to answer questions on these areas as well as other local partners.

The Committee has used the Council's Forward Plan to focus its work and to help identify areas which would either require pre decision scrutiny and /or post implementation scrutiny.

I would like to thank all members of the Committee, Officers and other stakeholders who took part in these meetings for their valuable contributions during the year.

## **Councillor C Dean**

**Chair**



### **Committee's remit and function (Terms of Reference)**

The Constitution sets out the Committee's remit which can be summarised as to provide effective scrutiny of the achievement of the Council's strategic priorities and external providers in securing the primary outcome of creating a safe and sustaining thriving local economy and making Tamworth a more aspirational and competitive place to do business, with a focus on:-

- Infrastructure
- Education
- Employment/Inward Investment
- Town Centre
- Open Space and Play
- Public Space Protection Orders

The Committee acts as the Crime and Disorder Committee for the purposes of section 19 of the Police and Justice Act 2006 and in this regard received the Tamworth Community Safety Partnership Plan and considered Public Safety Protection Orders.

**Forward Plan Consideration;** Over the year, there has been regular review of the Forward Plan at all meetings to identify areas which could either require pre decision scrutiny and /or post implementation scrutiny, and which were not otherwise included on the Committee's Work plan.

### **Future High Street Fund**

In late 2018 Tamworth was awarded a share of the £830 million pound Future High Street Fund to transform the town centre into a busy, thriving heart of the community.

The Future High Street Fund is currently a quarterly item for the Committee to monitor the progress of the project.

The Committee received updates on the programme in June 23, October 23 and January 24. Two of the updates were heard in an exempt forum due to the nature of the report.

The Committee asked questions around the removal of street furniture, whether consideration had been given to local events, and the scope of works around Middle Entry, amongst other. The Committee asked for clarifications around communications with local businesses and received an update on how this was being conducted.

The Committee endorsed the reports and made three recommendations at the January 2024 meeting.

The item continues to be on the Committees work plan for the next municipal year.

### **Spotlight Item – Dual Stream recycling**

During the municipal year 2023/2024 the dual stream recycling service continued to be an area of focus for the Committee, following on from the Implementation of the service in May 2022, receiving updates in June 23, October 23, and January 24

#### **March update.....**

The Committee received updates on operational performance, resident participation, tonnage performance, financial performance and upcoming Joint Waste Service projects which included details of a new recycling campaign, a round review, fleet renewals, reviews of the commercial waste service and the upcoming mandatory weekly collection of food waste.

The Committee heard that the service had delivered well over the Christmas 2023 period; that the service has only had one rejected load since it went live. However, it was noted that dry recycling rates had dropped slightly.

The Committee questioned reasons for missed bin collections and what was being done to address this. This was attributed to several factors; however, it was highlighted that measures were being put in place to try to combat this including a dedicated Officer to manage the missed assisted collections process including holding conversations with crew members to understand why bins may have been missed.

The Committee were interested in the upcoming mandatory food waste collections and how this would be introduced and were updated that the food waste collections would be mandatory from 2026 and that the service had been awarded £1.7 million for the infrastructure. The Committee were advised that whilst extra staff and vehicles would be required that this would be a smaller simpler service and that contracts were already in place for disposal. It was noted that whilst tonnage would be important, the aim was to change behaviour around food waste.

The Committee asked whether the introduction of Electric Vehicles was an option for the upcoming fleet replacement and whether the fleet needed to be replaced all at once. It was confirmed that that contract hire for the entire fleet was due to expire so although there would be a significant cost, upgrading the entire fleet meant that they could benefit from economies of scale with the purchase. However, it was noted that EV vehicles would not be an option for the 2025 upgrade.

The Committee asked for clarification around the impact of the growth of the district and also the process for bringing the high-rise flats and Houses of Multiple Occupation (HMO's) under the service – at the update in January it was confirmed that these had now been brought under the management of the service and that work continued to be done within this area. The service has two recycling Officers in place and advised that resident buy-in was key to the success of the service in these areas.

The Committee also considered in further depth the following items:

**1. Museum Accreditation – July 2023**

The Committee received the report to seek endorsement for the adoption and implementation of documents relating to the 2023 Accreditation review (Arts Council England) in respect of Tamworth Castle Museum and Collections. It was acknowledged by the Committee that the report was extremely comprehensive. It was confirmed that the status was key to grant funding and that the team would be working with local history and heritage groups. The Committee endorsed the recommendations prior to the report being approved at Cabinet.

**2. Extension of Public Space Protection Orders (PSPO) Dog Control and Alcohol restricted zones – September 2023**

The Committee received the report to consider the recommendations to extend the PSPO (Tamworth Dog Control Order) and to cease the restriction of alcohol in a public place (Amington Alcohol Restricted Zone) but continuing to monitor the situation, as well as delegating power to the Portfolio Holder. Before endorsing the recommendations, the Committee considered how many fixed penalty notices had been issued and how easy it was to reinstate the PSPO for Amington if needed.

**3. Staffordshire Sustainability Board Update – Adaptation Plan – September 2023**

The Committee received the report to adopt the draft Staffordshire Adaptation Policy which had been developed with the Staffordshire sustainability Board. The Committee sought clarification over what steps the Council had taken since declaring a climate change emergency in 2019. It was acknowledged that the impact of climate change is complex and cannot be looked at in isolation. The Committee endorsed the recommendations with the report.

**4. Local Plan – September 2023 and February 2024**

The Committee received two reports for the local plan, in September the Local Plan Issue and Options Consultation responses came to committee prior to publication and approval at Cabinet for endorsement. The committee expressed concern that only one business had responded to the report and questioned whether this was a reflection on whether they felt that they would be listed to.

The next report was received in February 2024 to look at Local Plan Progression Options report for a revised approach of the delivery of a new local plan for Tamworth resulting from Government's proposed changes. The Committee sought clarification over what the omitted 'preferred options' stage looked like and over the resource within the team in place to meet the deadlines as well as the costs of consultants. The Committee endorsed the recommendation to be submitted to Cabinet to approve the approach recommended.

## **5. Nature Recovery Declaration – November 2023**

The Committee received the report to declare that nature is in crisis and commit to the recovery of nature across the Borough and wider Staffordshire. During Scrutiny of this item the Committee welcomed the Declaration and questions were asked around how the progress would be reported and concerns were raised around how the strategy would be embedded in day to day operations before giving their support to the declaration before it was presented to Cabinet

## **6. Community Safety Plan including Crime Figures Update and Environmental Crime Policy – November 2023**

The Committee received the report in two sections, the environmental crime update and the Community Safety Plan.

The environmental crime update followed on from the Government introducing a new anti-social behaviour action plan, enabling Councils to review their policies. The Committee asked questions around the new policy and the cameras that were now in place to support this. They expressed concern that the bureaucracy around the bulky waste service may make using other means of waste disposal more appealing. It was noted that only one fixed penalty notice had been issued for fly-tipping. The Committee highlighted that education was important. The Committee endorsed the recommendations with an additional recommendation seeking approval for fines to be awarded at a maximum level.

Following on from this Committee requested an item be added to the workplan to review the bulky waste service.

The Community Safety update was then presented which included an update from the Chief Inspector, Rob Neeson. The Committee asked whether the use of ring doorbell had helped with reducing crime. The Committee agreed that they would like to continue to see a twice-yearly update.

## **7. Fire Safety Update – February 2024**

The Committee received a written update from the Assistant Director Assets on the Council's approach to fire safety across its assets. The Committee endorsed the contents of the report

## **8. CCTV Update**

March 2023 XXXXX

### **Exempt items**

#### **1. Off Street Car Parking Tariff and Structure Review – October 2023**

A report was considered by the Committee in relation to the changes to tariffs and pricing structures across the Council's off-street carparking estate; the procurement of a new cashless, app-based system; no changes to the current permit structure

and associated fees. The Committee endorsed the seven recommendations going to Cabinet and made a further recommendation.

## **2. EV Charging (Strategy Update) – November 2023**

The Committee received the report to present a draft Public Electric Vehicle Infrastructure Strategy for Tamworth. Following consideration of the report the Committee endorsed the update.

### **Matters referred to Scrutiny from Cabinet or Council**

#### **1. Securing Dosthill Park**

At the meeting in September a matter was referred to the Committee following a petition that was discussed at Full Council around 'Securing Dosthill Park' a site which travellers has recently set up an encampment. An written update was received from the Operations Manager and from Environmental Health as well as the Portfolio Holder for Environmental Health who was in attendance at the meeting. The Committee agreed to continue the working titled 'Review of Policy/Engagement relating to migrant Travelling Community' and to include this matter.

#### **2. Ending Plastic Pollution**

At the meeting in September an item was added to the work plan following a referral from a motion at Full Council around ending plastic pollution. The Committee was provided with a written update from the Operation Manager of the Joint Waste Officer as well as an update from Tamworth Borough Council Officers. Following the discussion the Committee made a recommendation to Cabinet on this matter.

### **Working Groups**

During the year the Committee had the following items on its work plan –

To consider Facilities for HGV Drivers in Tamworth continued from the previous municipal year alongside a group to review policy / engagement relating to migrant travelling community (To include securing Dosthill park petition)

### **Forward Plan**

Through reviewing the Forward Plan, the Committee identified the Councils updated Decant Policy as an area of scrutiny and it was agreed that a post implementation review would be carried out in the next municipal year.

## **Recommendations made to and Responses received from Cabinet**

Recommendations were made to Cabinet on the following Reports and Cabinet's response is highlighted:

<b>Scrutiny meeting item recommendations</b>	<b>Cabinet Response</b>
<p><b>10<sup>th</sup> October 2023: Off Street Car Parking Tariff and Structure review</b></p> <p>The Committee made a recommendation to Cabinet (Exempt item).</p>	<p>At the Cabinet meeting on November the 9th it was resolved that Cabinet:</p> <p>1. Approved the recommendation from Infrastructure Safety &amp; Growth Scrutiny Committee.</p>
<p><b>21<sup>st</sup> November 2023: Environmental crime Policy Update 2023</b></p> <p>The Committee endorsed the Officers recommendation with an additional recommendation that:</p> <p>We set all of the fines at a maximum level.</p>	<p>At Cabinet on the 20<sup>th</sup> of November Cabinet approved the 5 recommendations which incorporated the recommendation made by the Committee.</p>
<p><b>18<sup>th</sup> January 2024: Future High Street Fund Quarterly Update</b></p> <p>The Committee made 3 recommendations to Cabinet (Exempt item).</p>	<p>At the Cabinet meeting on 25<sup>th</sup> January 2024, It was Resolved that Cabinet:</p> <p>1. Agreed to provide a response IS&amp;G Committee, including recommendation 3 where a full timeline of options will be considered at Council in February which will update on which options should be considered.</p> <p>2. Agreed that the Chair of I S &amp; G Committee will be invited to attend all Future High Street Fund Board meetings as a none voting member.</p>
<p><b>18<sup>th</sup> January 2024: Ending Plastic Pollution</b></p> <p>It was resolved by the committee to make the following recommendation:</p> <p>1. Look at the feasibility of a trial to strategically site some dual use bins around the town with ongoing communications to explain and encourage the correct use.</p>	<p>At the Cabinet meeting on 1<sup>st</sup> February 2024, it was resolved that Cabinet –</p> <p>1. Approved the recommendation from Infrastructure Safety &amp; Growth Scrutiny Committee.</p>

### Members Attendance

Member	Number of meetings attended
Carol Dean (Chair)	
Ben Price (Vice Chair)	
Ben Clarke	
Lee Clarke	
Rosemary Claymore	
Tina Clements	
John Harper	
Jason Jones	
Lewis Smith	
Jeremy Oates	
Paul Turner	

DRAFT

This page is intentionally left blank